

TRINITY COLLEGE KANDY

List of Supplies and Services

(A) SUPPLIES

01. Building materials
cement, sand, bricks, asbestos/GI sheets, PVC/GI pipes and fittings, wire nails, bolts/nuts, water tanks, mammoties, pickaxes, dust bins, wheel barrows, crowbars, cement tiles, cement floor tiles, glass sheets, sanitaryware, bathroom fittings, water taps, ball valves, pre-cast septic tanks.
02. Stationary items
Local / imported computer stationery, photocopy papers, toner, CR books, ballpoint pens, pencils, envelopes, carbon papers, correction fluid, diskettes, computer materials including printer ribbons / papers, cartridges, liquid glue.
03. Computers / computer software, Hardware and accessories.
04. Electrical items
Bulbs, wires, electricity meters, cables, ceiling/pedestrian fans, air conditioners.
05. Furniture (wooden / steel), class room furniture, mattresses.
06. Tyres, tubes, batteries for busses, motor cars, motorcycles etc.
07. Sports goods.
08. Motor vehicle spares.
09. Paint, floor polish, vanish, thinner, turpentine.
10. Consumable items
Disinfectant soap, chlorine for swimming pool, brooms, ekel brooms, mops, coir brushes etc.
11. School laboratory chemicals, equipments etc.
12. Pharmaceuticals, medicine, drugs etc.
13. Animal food for cattle, poultry and pigs.
14. Dolomite for play ground applications.
15. School books, (local / foreign) – English, Sinhala, Tamil for libraries / school children.
16. All models of calculators (office).
17. Supply of souvenirs.
18. College ties and (cloth) crests.

(B) SERVICES

01. Printing work including type settings.
02. Repairs / services of motor vehicles.
03. Hiring of vehicles.
04. Hiring of furniture.
05. Building contractors who possess ICTAD / Government registration for works below Rs. 01 million.
06. Aluminum partitioning.
07. Photographic services including framing.

NB : Please read important notes below

TRINITY COLLEGE KANDY

APPLICATION FOR REGISTRATION OF SUPPLIERS AND CONTRACTORS - 2010

1. Name & Address of Supplier / Contractor
2. Item number/s of supply / Service for which registration is sought (refer attached pages 2 & 3)
Item No.
Supply / Service (Specify)
3. Telephone/Fax Number/s :- e-mail address :-
4. Nature of Business Organization, whether a Government Owned Venture, Corporation, Sole Proprietor / Partnership or Limited Company or a Firm of any other nature
5. Whether Manufacturer / Sole Importer, Sole Agent, Sole Distributor, Stockiest etc.
6. Business Registration Number
7. Names of Bankers and Current Account Numbers
8. VAT Registration Number
9. Whether willing to allow 30 days or any other credit period for supplies or services rendered (Yes / No) Credit Period
10. Percentage of discount allowable for cash purchases
11. Whether facilities of transportation, delivery etc. are available
12. Official Receipt Number / Date for payment of registration fees (in cash)
13. Cheque / Money Order Number for Payment of Registration Fees
14. If registration fee is paid through the Commercial Bank (in cash) have you attached a photostat copy of the bank slip (yes / no)

Date

Signature

Notes :

1. The application forms will be issued free of charge by the Accounts Office.
2. A registration fee of Rs 500/- for each item of supply or service will be levied and the total of such amount also may be deposited to the credit of Current Account No. 1000388301 at the Commercial Bank Kandy through any Commercial Bank branch. A photostat copy of the bank slip to be attached to the application form.